Audit Assist

The Audit Assist function enables you to perform an immediate check on a document to determine if there are any warnings or errors that could impede processing of the voucher.

There are different errors and/or warnings that display a message when something is incorrect on a document. Once you click **Audit Assist** on the voucher, if something is incorrect, you receive either an error or warning message. When an **error** message is displayed, you are not allowed to continue with the voucher until the condition has been changed. When a **warning** message is displayed, you are allowed to continue with the voucher, but the court may require more information or additional changes before the document is approved.

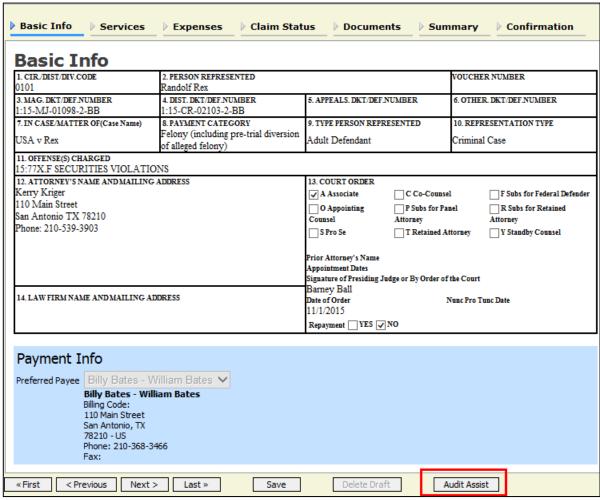


Figure 1: Audit Assist

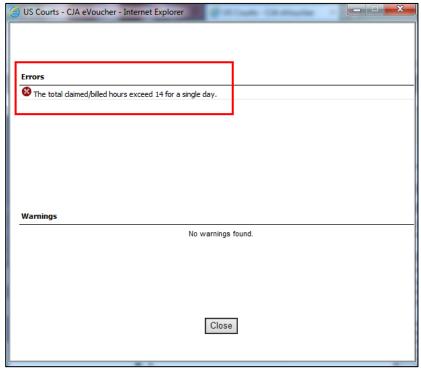


Figure 2: Error Message

Figure 3: Warning Message

