

TRAVEL INSTRUCTIONS

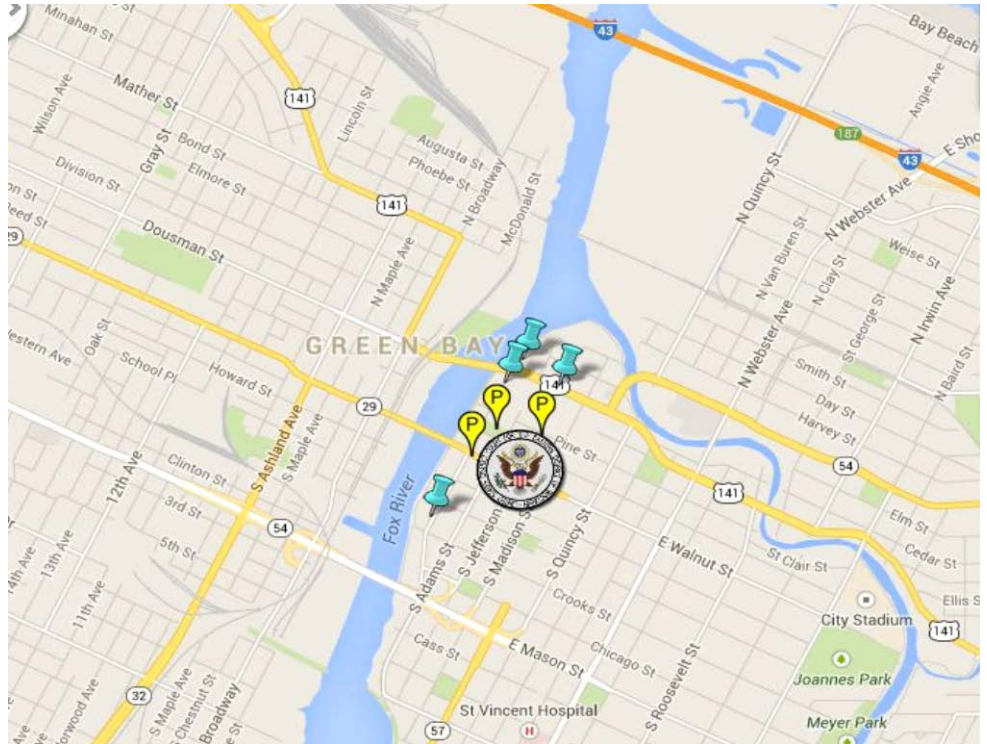


JEFFERSON COURT BUILDING

125 S. Jefferson Street

*This notice is for federal court
not Brown County Court*

The United States District Court for the Green Bay Division is located in the Jefferson Court Building, located at 125 S. Jefferson Street in Green Bay. It's across the street from the Brown County Courthouse. The public entrance is on Jefferson Street.



From the Southeast/Northeast:

From I-43 Northbound. Exit at Highway 172. Take the Webster Avenue exit. Proceed directly across Webster Avenue and bear right to Riverside Drive. Turn right (North) on Riverside Drive. Continue North on Riverside drive which becomes Monroe Avenue. Continue North on Monroe Avenue until you reach Walnut Street. Turn left (West) on Walnut Street for two blocks. Turn left onto Jefferson Street. The Courthouse is to your left.

From the Southwest/Northwest:

From Highway 41/141. Exit Highway 41 to Highway 172. Take the Webster Avenue/Riverside Drive exit. Follow the signs for Riverside Drive. Turn right (North) on Riverside Drive. Continue North on Riverside drive which becomes Monroe Avenue. Continue North on Monroe Avenue until you reach Walnut Street. Turn left (West) on Walnut Street for two blocks. Turn left onto Jefferson Street. The Courthouse is to your left.

PARKING

Parking is available at the city parking ramps located at 333 Pine St. The Cherry St. Ramp located on the corner of N. Adams St. and Cherry St. is also available.

Parking is reimbursed at a rate of \$8.25 per day. This will be included on your reimbursement check.

DO NOT park on the street at the parking meters. You will not have the opportunity to leave the court proceedings to re-plug the meter or move your vehicle. The city parking authority will issue you a citation.

Uber, Lyft or taxis are not considered public transportation and you will not receive reimbursement for costs.

SUGGESTED HOTEL INFORMATION



Staying at a hotel is optional for those who live 75 miles, or more, from the courthouse. If eligible, please make arrangements as soon as possible. You will have time to cancel if the reporting message states you do not need to report. When making reservations ask for government rate. If needed, a hotel letter with tax-exempt notification on reverse, can be found on our website under the Jury Information menu. Reimbursement cannot exceed current government per diem rate. Please see Per Diem information under the Payments section for further information.

Please provide a copy of hotel receipt at jury check in.

If hotel includes tax, fees and or parking, it will be reimbursed.

Hampton Inn 201 Main Street 920-437-5900 or 1-866-599-6674	Quality Inn & Suites 321 S. Washington St. 920-437-8771 or 1-866-270-1761
Hyatt on Main 333 Main Street 920-432-1234 or 1-866-267-9053	St. Brendan's Inn 234 S. Washington St. 920-884-8484

*Rooms and government rates are based on availability,
subject to change and cannot exceed current government rate.
You can also Google Green Bay hotels for additional options.*

CONTACT INFORMATION

Jefferson Court Building ♦ 125 S. Jefferson Street ♦ Room 201 ♦ Green Bay, WI 54301

- Direct Phone: 414-297-1209
(Milwaukee Office handles calls for Green Bay Panels)
- Reporting Message # 1-866-894-4703
(for reporting instructions only)
- Fax: 414-297-3253
- Website: www.wied.uscourts.gov
- Email: Jury_Management@wied.uscourts.gov

Questions can be directed to the Jury Department at the Milwaukee office.

We hope you will find your service as a federal juror an interesting and rewarding experience.