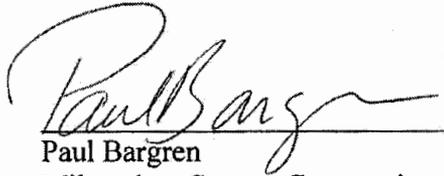


MEMORANDUM OF UNDERSTANDING

The purpose of this memorandum of understanding is to memorialize an agreed upon procedure by which the Office of Corporation Counsel will seek to obtain authority to admit service of process on behalf of defendants who are current and former employees of Milwaukee County in litigation commenced by pro se persons who are incarcerated or otherwise in the custody of the State of Wisconsin or one of its counties or municipalities.

1. Notice. The United States District Court for the Eastern District of Wisconsin (the "court") will notify via Notice of Electronic Filing (NEF) the Office of Corporation Counsel when a complaint is filed under 42 U.S.C. § 1983. The court will notify the Corporation Counsel and any other individuals listed on Exhibit A to this Memorandum of Understanding by adding the designated e-mail addresses to receive notice of and access to all public filings in the case. This will include the order screening the complaint and, if applicable, directing its service on defendants. Exhibit A will be updated from time to time as necessary by the parties to this Memorandum of Understanding.
2. Service.
 - a. The Office of Corporation Counsel will seek to obtain authority from the named defendants to accept service of process on their behalf.
 - b. The Officer of Corporation Counsel will inform the court within 21 days from the date of the order directing service of the names of those defendants on whose behalf the Office of Corporation Counsel will accept service of process.
 - c. The Office of Corporation Counsel also will inform the court of the names of those defendants on whose behalf the Office of Corporation Counsel will not accept service of process, the reason for not accepting service for them, and the last known address of those defendants.
 - d. The Office of Corporation Counsel will provide the pleadings to those defendants on whose behalf of Office of Corporation Counsel has agreed to accept service of process.
3. Response Deadline: The Office of Corporation Counsel has 60 days from the date it receives electronic notice of the order screening the plaintiff's complaint and directing service to answer or otherwise plead to the civil complaint.
4. Termination. Either party may seek revision of this Memorandum of Understanding six months after the document is signed. After six months, either party may terminate this agreement with sixty days written notice to the other party.
5. Effect. No obligations arise from NEFs received pursuant to this Memorandum of Understanding prior to service of the complaint.

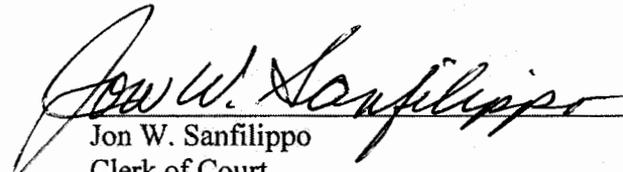
For the Office of Corporation Counsel



Paul Bargren
Milwaukee County Corporation Counsel

Sept 24, 2014
Date

For the United States District Court for the Eastern District of Wisconsin



Jon W. Sanfilippo
Clerk of Court

Sept. 24, 2014
Date

Exhibit A

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